

SCHOOL OF LAW

Exchange students must pursue a full-time course of study. Full-time course of study is defined by Santa Clara University School of Law as a minimum of 8 units per semester.

1. **A completed and signed application form**
2. **A personal statement indicating the reasons you wish to pursue legal studies at Santa Clara University**
3. **An official Letter of Good Standing from your current law school**
4. **A letter of permission to visit Santa Clara University School of Law from your current law school.**
5. **A complete official English language transcript from your current law school and from each college or university you previously attended**
6. **TOEFL scores OR TOEFL Waiver Form**
7. **Two passport photographs**

Application date:

Applicant Information

Name:		
First Name	Middle Name(s)	Family Name

Current address (until ____/____/____):

Permanent address (if different):

City State Country Postal Code

City State Country Postal Code

Telephone () _____

Telephone () _____

E-mail address: Home Work School

FAX ()

Present Law School

Country of citizenship

Will you require a student visa: Yes No
 Visa status/type (F1 or J1):

Date of Birth

Higher Education

What degree program are you currently enrolled in? _____

Year of study 2nd 3rd Other (Please Explain) _____

Expected Date of Graduation _____

Please list below all colleges and universities, graduate and professional schools you have attended, whether or not credit was received. Please indicate the degrees or diplomas you have earned or expect to earn. Please attach a copy of your resume.

Major	Degree/Diploma	Dates of Attendance	Location	Name of Institution

You must submit official transcripts verifying degrees earned.

Have you ever been disciplined, suspended, or expelled for academic or other reasons by an institution of higher learning? If so, please explain fully. _____

Language Skills

If English is not your first language:

1. Have you taken the TOEFL exam? Yes No

2. If you have taken the TOEFL exam, please:

(a) List the dates you took (or will take) the exam _____

(b) State your score(s) on the TOEFL exam(s) _____

(c) Attach a copy of your TOEFL report, if available.

3. If you have NOT taken the TOEFL exam and will not be taking the TOEFL exam:

(a) Please state whether you have reached academic competence in English? Yes No

(b) You MUST complete and submit the TOEFL Score Waiver Form on the last page of the application.

Personal Statement

Please attach a personal statement indicating the reasons you wish to pursue legal studies at Santa Clara University as well as your special interests, life experiences, accomplishments, and career objectives. Please type your answers.

University Exchange Contact

Name of Student Exchange Officer/Administrator _____

Address _____

_____	_____	_____	_____
City	State	Country	Postal Code

Telephone (____) _____ FAX (____) _____

E-mail address _____

Finances

You must provide proof of sufficient financial resources for travel to and from the United States as well as living expenses for a total amount of at least \$13,500 (if attending for a semester only), or \$48,500 (if attending as an LLM student for one semester) to cover the living expenses and health insurance, as well as applicable tuition as a LLM student. Please indicate below your source(s) of funds and amount(s) in U.S. dollars:

Personal Funds: \$ _____
Family Funds: \$ _____
Sponsor Funds: \$ _____
Other Sources: \$ _____

Other

Have you ever been convicted of a misdemeanor or felony? As used herein, a conviction includes a plea of guilty or nolo contendere or a verdict or finding of guilt, regardless of whether sentence is imposed by court.

No. Yes. If "yes," please explain fully:

How did you hear about the program?

home institution/administrator professor fellow student recent graduate Other

Admissions Requirements

1. At least one year of previous law studies.
2. To qualify for this program, students must be registered as a law student at one of our student exchange partner law schools.
3. Students must pursue a full-time course of study while at Santa Clara University. Full-time course of study is defined by Santa Clara University School of Law as a minimum of 8 units per semester.

Application Process

You should keep a copy of your application and all the materials you submit to the School of Law for your records. We can neither return nor give you copies of any part of your application, letters of recommendations, transcripts, or other supporting materials.

Application Checklist

Signed application form;
A personal statement indicating the reasons you wish to pursue legal studies at Santa Clara University;
Official Letter of Good Standing from your current law school;
Letter of permission to visit from your current law school;
Official transcripts from each school you have attended, including your current law school;
TOEFL scores OR TOEFL Waiver Form
Two passport photographs.

RETURN COMPLETE ORIGINAL APPLICATION TO:

**Center for Global Law & Policy
Santa Clara University School of Law
500 El Camino Real
Santa Clara, CA 95053-0424**

Applicant Certification

I hereby certify that the information I have given in this application and all attached supporting documents is complete and correct to the best of my knowledge and belief. I agree to provide updated information if my answer to any of the application questions should change between now and the start of the school year. I further certify that I have attended no institution other than those listed, and I understand that all transcripts and documents submitted to Santa Clara University in conjunction with this application become the property of the University and are not returnable to me.

Signature _____ Date _____

Santa Clara University does not discriminate on the basis of race, color, national and/or ethnic origin, sex, marital status, or age in the administration of any of its educational policies, admissions policies, scholarship and loan programs, athletics, and other school-administered policies and programs, as well as employment-related policies and activities.